



Payments

2% processing fee applies only to credit card payments No processing fee with eChecks

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Click on the **Pay Invoice With Card or eCheck** link above if you are paying outstanding invoice (s). Do not click this link if you are providing a retainer or advance deposit for future fees and costs.

Click on the **Pay Retainer With eCheck** link above if you are providing a **RETAINER** or **ADVANCE DEPOSIT** for future fees and costs and are paying via eCheck. Do not click this link if you are paying outstanding invoice(s). Click on the **Pay Retainer With Card** link above if you are providing a **RETAINER** or **ADVANCE DEPOSIT** for future fees and costs and are paying with a card. Do not click this link if you are paying outstanding invoice(s).

For the convenience of its clients, Koley Jessen accepts VISA, MasterCard, Discover, and American Express cards for both invoice and retainer payments through the ClientPay secure website. To cover part of the cost of processing a credit card transaction, Koley Jessen charges a 2% processing fee for all credit card payments made online. The 2% processing fee will be automatically added before submitting payment. *There is no processing fee for paying with a debit or prepaid card or via eCheck.*

Koley Jessen is not affiliated with ClientPay and is not responsible for its website security or payment processing. Clients should contact ClientPay directly through their website with questions about the security of personally identifiable and financial information. For all other questions, please call 402.390.9500 and ask for Accounting or email payments@koleyjessen.com.